

Employer Contribution Options

HSA Bank offers four options for making contributions to your employees' HSA. When you are selecting the contribution option that best suits your company, you may want to consider the types of contributions your company will be administering, such as employee pre-tax, employee after-tax or employer. You may also choose a combination of two or more contribution options if you wish.

Prior to selecting a contribution option, you must be signed up as a business partner with HSA Bank. If you are not already signed up, please complete an [Employer Sign-up Form](#).

Group Online Contributions (GOC)

HSA Bank's GOC option allows you to make contributions to an employee's HSA through our secure Employer Administration Area site. HSA Bank pulls the funds from your external business checking account and distributes the funds into the individual employee HSA. You can submit one-time or recurring employee pre-tax, employee after tax and employer contributions at the same time. GOC also allows you to view past contributions through the contribution history.

Setup Process (Estimated Setup Time: 5 days)

Complete and submit the [Group Online Contribution Form](#) (with signed ACH Agreement) and a copy of a voided check from your external business checking account to HSA Bank. If you have any questions about setting up GOC, step-by-step instructions are available in the [Group Online Contribution Instructions](#) or contact our Business Relations Coordinators.

Data File with Wire/ACH

HSA Bank's data file with wire/ACH option allows you to wire or ACH contributions to your employees' HSAs with HSA Bank. The wire or ACH contribution must be accompanied by an electronic Transaction File each time contributions are made. The Transaction File is uploaded and tested prior to HSA Bank setting up a clearing account to accept these transactions.

Setup Process (Estimated Setup Time: 3 weeks)

Contact HSA Bank's Business Relations Coordinators to set up the data file with wire/ACH contribution option. To view a sample file format, please click [here](#).

ACH Direct

HSA Bank's ACH direct option allows you to utilize your current payroll provider to make contributions directly to your employees' HSAs.

Setup Process (Estimated Setup Time: Based on payroll vendor)

To set up the ACH direct contribution option, you must contact your payroll vendor directly. Then, follow HSA Bank's [ACH Instructions](#) to code each contribution entry. HSA Bank will provide you with the account numbers and our routing number to complete the setup of this option.

Check

You can submit a check and [Employer Contribution Form](#) to HSA Bank via the mail.

Setup Process

No setup is required for the check contribution option.

For more about HSA Bank's employer contribution options, contact our Business Relations Coordinators at 866-357-5232, Monday through Friday, 7 a.m. to 7 p.m., Central Time.

